

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES MEETING MINUTES  
THURSDAY, AUGUST 5, 2010**

**I. CALL TO ORDER**

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Mull at 7:14 p.m. with a moment of silence/silent prayer followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Jolea Mull, Clerk Laurie Fromhart, Treasurer Amy Riley and Trustee Dave Faust.

Absent: Trustee Geoff Oliver

Attendance: 6

**II. CITIZEN PARTICIPATION**

Ross Melgren with SMR announced they are planning on hauling in concrete from the re-construction work on Clinton-Tecumseh Road for the purpose of crushing and recycling it. Melgren said they've reviewed the consent judgment and do not believe they would be violating the terms of the agreement.

**III. APPROVAL OF MINUTES**

**Riley moved to approve the July 8, 2010 meeting minutes as amended. Faust seconded the motion which adopted unanimously.**

**IV. REVIEW AND APPROVE AGENDA**

**Faust moved to approve the agenda as amended with the addition of items #6 Vershum Farms LLC PA 116 Applications, #7 Land Divisions, and # 8 Sewer Updates. Riley seconded the motion which was adopted unanimously.**

Sergeant Radzik submitted a written report to the Board and reported on the law enforcement activities for the month of July 2010.

**V. PRIORITY BUSINESS**

**A. 2010 Audit Report**

Gary Owen with Robertson, Eaton & Owen, reported on the financial statements for year ended March 31, 2010. Owen reported the Township had a good fund balance of \$519, 475 at the end of the fiscal year and has shown a conservative approach to finances with adequate reserves to address any emergencies. Owen noted that revenue was down slightly due to reductions in tax revenue and state revenue sharing while expenditures increased by \$6,000. Owen reported on the balance sheet for the Sewer Fund which was similar to last year except for an increase in depreciation and payment on the 50,000 bond. Owen reported the Township has \$33,462 in unreserved funds designated for the debt retirement. Owen also reported on the sewer's cash and cash equivalents, tax collection account, and the notes to financial statements. Owen also reported on the auditor's comment letter and recommended that the Clerk review

the bank reconciliation records prepared by the Treasurer and to have a CPA review the financial statements footnotes to satisfy the findings and responses for internal controls.

### **C. Approve Final Ballot Language**

Township attorney Fred Lucas was present to discuss and review the proposed draft ballot language for police, fire and road services for the November 2, 2010 general election. Lucas prepared 3 resolutions: 08-01-10 Police Services Millage Proposal; 08-02-10 Fire Service Millage Proposal; and 08-03-10 Road Millage Proposal. The Board briefly discussed the proposed ballot language, millage rates, and whether the original voted millage had been reduced by Headlee and the amount of the reduction. **Mull moved approval of resolution 08-03-10 for roads as read by Township attorney Fred Lucas. Riley seconded the motion. Roll Call Vote: Faust yes; Fromhart yes; Mull yes; Riley yes; Oliver absent. Motion passed. Faust moved approval of resolution 08-01-10 for police services as read by Township attorney Fred Lucas. Riley seconded the motion. Roll Call Vote: Faust yes; Fromhart yes; Mull yes; Riley yes; Oliver absent. Motion passed. Riley moved approval of resolution 08-02-10 for fire services as read by Township attorney Fred Lucas. Mull seconded the motion. Roll Call Vote: Faust yes; Fromhart yes; Mull yes; Riley yes; Oliver absent. Motion passed.** Resolutions attached.

### **B. Discuss OHM Proposal for WWTP**

The Board reviewed and discussed OHM's proposal for engineering services to evaluate and provide recommendations for upgrading the existing WWTP so the facility is in compliance with the permit limits contained in the Township's NPDES discharge permit. OHM presented a scope of services in three parts: (1) Project Initiation and Review of Background Information, (2) Analysis, Options, and Opinion of Probable Cost, and (3) Technical Memorandum. OHM proposed to provide services at a cost not to exceed \$14,500. After discussing OHM's proposal the Board agreed it would be in the Township's best interest to consult with an attorney that specializes in WWTP matters before taking any action to correct operational problems at the plant since litigation may be necessary due to the inadequate performance of the secondary clarifier designed by Tetra Tech.

Mull reported Ron Smith submitted a resume to the Board expressing an interest in serving the Township. Mull noted that Smith's background would be beneficial to sewer related matters and recommended appointing him to the Sewer Committee. **Mull moved to appoint Ron Smith to the Sewer Committee. Riley seconded the motion which was adopted unanimously.**

### **D. WCRC Proposal Wilbur/Hogan Roads**

Mull reported she followed up with a letter to Jim Harmon Director of Operations regarding the water problems at the corner of Wilbur and Hogan Roads in response to complaints filed by property owner Todd Heilmann. Mull also reported the WCRC has now submitted a proposal for a second agreement to correct the drainage issues at the intersection at a cost to the Township in the amount of \$1500. The Board discussed the proposal and agreed the Township already contracted with WCRC for the design and improvements to this intersection, and that their design has failed, and therefore it is their responsibility to fix it at their costs. **Mull moved to decline the proposed 2010 Bridgewater Township Second Agreement as presented by the Washtenaw County Road Commission dated July 7, 2010 for proposed work on Hogan**

**Road at Wilbur Road. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, Mull yes, Riley yes, Oliver absent. Motion passed.**

**E. Approve Disbursements from July 8 – August 5, 2010**

**Fromhart moved approval of the General Fund Budget Amendment 08-05-10. Riley seconded the motion. Roll Call Vote: Faust yes; Fromhart yes; Mull yes; Riley yes; Oliver absent. Motion passed. Mull moved approval of the bills in the amount of \$81,231.57 for the General Fund and \$5,369.81 for the Sewer Fund. Faust seconded the motion. Roll Call Vote: Faust yes; Fromhart yes; Mull yes; Riley yes; Oliver absent. Motion passed.**

**F. Vershum Farms LLC PA 116 Applications**

**Riley moved approval of the two PA 116 applications for a Farmland and Open Space Program agreement submitted by Vershum Farms LLC for 99.98 acres in section 15 and 22.87 acres in section 22 received on July 6, 2010. Mull seconded the motion which was adopted unanimously.**

**G. Land Divisions**

Mull reported Assessor Mary Rider may be interested in performing land divisions for the Township since she is already doing much of the work. Mull reported that Carlisle/Wortman is currently doing land divisions however they continue to request information from the Assessor and Supervisor. Also Carlisle/Wortman is not forwarding the land division information once it's completed. Mull recommended that Rider submit a formal proposal with two options of either a flat fee or hourly rate. Mull said she will follow up with Rider regarding this matter.

**H. Sewer Updates**

Faust reported the Township had a grinder pump failure at the end of June due to a resident using disposable wipes. Faust asked who should be billed for the repair of the grinder pump. Riley indicated she would look up previous bills to see if the Township paid for grinder pump repairs. Mull said she would check the sewer use ordinance and check the sewer information sheet to see if there is any warning to residents on the use of disposable wipes. The board tabled the matter pending further information.

**VI. REPORTS**

- A. Treasurer's report – No report.
- B. Clerk's report – Fromhart reported on the August 3, 2010 Primary Election. Fromhart also reported she appointed Judy Klager as her Deputy Clerk.
- C. Zoning Administrator's report – Carl Macomber submitted a written report to the board.

**VII. CITIZEN PARTICIPATION**

There were no public comments.

**VIII. AJOURNMENT**

**Faust moved to adjourn the meeting at 11:03 p.m. Mull seconded the motion which was adopted unanimously.**

APPROVED