

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
MINUTES OF MEETING
JUNE 3, 2010

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Mull at 7:05 p.m. with a moment of silence/silent prayer followed by the pledge of allegiance to the flag.

Present: Supervisor Jolea Mull, Clerk Laurie Fromhart, Treasurer Amy Riley, and Trustees Dave Faust and Geoff Oliver.

Attendance: 9

II. CITIZEN PARTICIPATION

Mark Ouimet, Washtenaw County Commissioner, addressed the Board with a brief update on the status of the County. Ouimet reported Administrator Bob Guenzel retired and has been replaced by Verna McDaniel along with a new Deputy Administrator who has a background in government. Ouimet said the change in leadership has resulted in reorganization of how the County does business and brings a new perspective as the County continues to face budget challenges. Ouimet reported the County is currently in the process of negotiating the cost of road patrol services with the Police Services Committee. Ouimet added the budget forecast is on target and is more accurate on the revenue side for allocating expenditures. The County was able to balance the budget in 2009 leaving a fund balance to address the 30 million dollar deficit.

III. APPROVAL OF MINUTES

Faust moved to approve the May 1, 2010 special meeting minutes as presented. Mull seconded the motion. Motion carried. Fromhart abstained. Riley moved to approve the May 6, 2010 special and regular meeting minutes as amended. Faust seconded the motion. Motion carried. Fromhart abstained. Faust moved to approve the May 25, 2010 special meeting minutes as presented. Oliver seconded the motion. Motion carried. Fromhart abstained.

IV. CONSENT AGENDA

C-1: Recognize Minutes from Bridgewater Township Planning Commission, Manchester Community Joint Planning Commission, & Southwest Washtenaw Council of Governments

C-2: Recognize Zoning Administrator Report

C-3: Recognize Carlisle/Wortman Associates, Inc. Excepted Invoice Notes & Email

C-4: Recognize Michigan Townships Association Workshop Brochure on Policies & Procedures

C-5: Approve Washtenaw County Road Commission Contract

C-6: Recognize Fire-Runs Follow-Up Memo

C-7: Deny Earl Carver's Fire-Run-Cost Appeal

C-8: Accept Dave Faust's Resignation from Bridgewater Township Planning Commission

C-9: Appoint Laurie Fromhart as Board Representative to the Bridgewater Township Planning Commission

C-10: Approve Resolution 06-01-10, To Acknowledge and Thank Cynthia J. Carver for Serving as Clerk

C-11: Recognize Western Washtenaw Recycling Authority Draft Bylaws & Articles of Incorporation

C-13: Recognize Clean-Up Day Report & Resignation (slated for discussion in July)

Faust moved to approve the Consent Agenda with the exception of moving item C-12 to the regular agenda. Mull seconded the motion. Roll Call -Vote: Riley yes; Faust yes; Oliver yes; Mull yes; Fromhart yes.

V. REGULAR AGENDA

Mull moved to approve the regular agenda with the addition of consent agenda item #C-12, item #8 Washtenaw County Parks Commission Consent Judgment, and item # 9 Clerk's Report. Fromhart seconded the motion which was adopted unanimously.

A. Treasurer's Report

Riley reported the Township received its tax settlement from the County in the amount of \$37,503.76. Riley reported the General Fund had a total of \$492,194.19 in checking and savings accounts for period ending April 30, 2010; total income was \$20,789 with total expense of \$20,150 leaving a net income of \$639. Riley also reported the Sewer Fund had a total of \$278,957.99 in checking and savings accounts for period ending April 30, 2010; total income was \$15,078.96 with total expense of \$2600 leaving a net income of \$12,478.96.

B. Public Safety Report

Sergeant David Archer submitted a written report to the Board. Mull noted that Sergeant Archer will be leaving the Manchester post but she is not sure who his replacement will be at this time.

VI. PRIORITY BUSINESS

1. Approve Disbursements from May 6 – June 3, 2010

Mull distributed the General Fund Budget Amendment for period ending June 3, 2010. **Riley moved to approve the General Fund Budget Amendment for period ending June 3, 2010. Faust seconded the motion. Roll Call -Vote: Riley yes; Faust yes; Oliver yes; Mull yes; Fromhart yes. Mull moved to approve the monthly bills for the period of May 6 through June 3, 2010 in the total amount of \$17,604 for the General and Sewer Funds. Oliver seconded the motion. Roll Call-Vote: Riley yes; Faust yes; Oliver yes; Mull yes; Fromhart yes.**

2. Sewer Updates & Board Select Follow-Up Items

Dan Meyer with Washtenaw County presented the cash flow projections for the debt retirement for the Township's wastewater treatment plant. Meyer gave a brief history of the plant and presented assumptions. Meyer also examined 4 scenarios: 1) No new connections and no monthly debt service fees. Under this worst case scenario the debt service would begin to go negative in 2019 with a deficit of \$100,000 at the end of the debt in 2022; 2) No new connections but a monthly debt service charge of \$18 implemented in 2015. Under this scenario the debt service would remain positive with a small surplus at the end of the debt in 2022. 3) The minimum connections, or system growth, that would be needed to keep a positive cash flow through the bond payback period. Under this scenario 5 new connections would be required resulting in a small surplus at the end of the debt in 2022; 4) There are new connections at a rate of one per year starting in 2011. If this should occur the debt service would remain positive with a surplus of over \$140,000 in 2022. The board discussed the projections and agreed that the bottom line is the Township needs new connections in order to repay the debt. Faust noted Meyer's projections didn't take into account that the plant will require significant maintenance costs as the plant ages and the Board needs to figure out how to pay for those costs.

Mull presented recent sewer plant updates and possible options to facilitate growth in the sewer district. The Board agreed to contact local developers and to market the Hamlet by consulting with planner Bill Degroot, Ann Arbor SPARK, and Ray Berg. The Board also discussed the violation notice from the MDNRE regarding the plant's effluent violations between April 2009 and March 2010, and Tetra Tech's proposed "fixes" to correct the problems with the tank clarifiers. The MDNRE has requested the Township provide

recommendations from the Township's design engineer to correct operational problems at the plant and a timeframe for implementation of any proposed modifications by June 18, 2010. The MDNRE also recommended that the propane feed line at the plant be buried as soon as possible. **Mull moved to ask OHM to provide recommendations to correct the operational problems at the WWTP, a timeframe for implementation of proposed modifications, and to review the monthly operating reports at a cost not to exceed \$2,000. Fromhart seconded the motion. Roll Call-Vote: Riley yes; Faust yes; Oliver yes; Mull yes; Fromhart yes.**

3. Resolution 06-02-10 to Establish a Fee for Non-developmental Site-Plan Application/Review

The Board discussed the proposed pre-application conference fee as it related to a proposed special land use for a place of worship. The board did not see a need for pre-application conferences for sites that are already developed or where no building is proposed. The Board decided to layover this matter pending further information.

4. Direct Planning Commission to Re-Interpret Zoning Ordinance Definitions: Lots and Yards

Mull requested that the Board refer this item to the Planning Commission for interpretation of the definitions of lots and yards because the language is vague. The board discussed the ongoing dispute between 2 neighbors that relates to this part of the ordinance. Faust noted the Planning Commission amended the zoning ordinance for flag lots and shared drives in 2008. Mull said Macomber didn't have the amendment in his book and it may be the reason why he is unclear on this issue. **Mull moved to refer the zoning ordinance definitions for lots and yards to the Planning Commission for interpretation. Faust seconded the motion which was adopted unanimously.**

5. Discuss Carlisle/Wortman Associates, Inc. New Zoning Ordinance Proposal & Work Plan

The Board discussed the proposal from Carlisle Wortman for creating a new zoning ordinance and agreed the estimate was still too expensive. The Board agreed to have the Supervisor put this matter out to bid. The Board noted the bids need to be specific as to requested services.

6. Appoint Township Board Member to Zoning Board of Appeals

Mull referenced MTA's red book regarding ZBA membership. Mull noted that members of the Board are not required to serve on the ZBA. Mull indicated the Board needs to fill the vacancy created by Carver's resignation. After brief discussion Oliver agreed to serve on the ZBA. **Mull moved to appoint Geoff Oliver to the ZBA to fill the remainder of the former Clerk's term. Riley seconded the motion which was adopted unanimously.**

7. Discuss Township Representatives to Manchester Community Joint Planning Commission

Mull indicated that Carver was the previous alternate to the MCJPC and she would like to appoint Fromhart unless Jesse O'Jack advises otherwise. **Mull moved to appoint Laurie Fromhart as Board Representative Alternate to MCJPC. Oliver seconded the motion which was adopted unanimously.**

8. Washtenaw County Parks Consent Judgment – Ervin Preserve

Faust reported the County accepted the Board's recent amendments to the consent judgment. Township attorney Lucas provided the Board with an updated draft of the consent judgment for the Ervin Preserve. **Faust moved to accept the consent judgment between the Washtenaw County Parks Commission and the**

Township draft dated May 18, 2010. Oliver seconded the motion. Roll Call Vote: Riley yes, Faust yes, Oliver yes, Mull yes, Fromhart no.

9. Clerk's Report

Fromhart noted the auditor recommended that the Township evaluate its internal controls ~~due to significant deficiencies~~ and now may be a good time due to the transition in the Clerk's office. Fromhart suggested having accountants' present proposals at the July meeting. Riley agreed to contact Shelly Pike's firm and Hess & Company accounting services. Fromhart agreed to contact Colleen Coogan Executive Director of the Michigan Government Finance Officers Association. Fromhart also updated the board on training for the August primary election.

VII. CITIZEN PARTICIPATION

Riley reported the Schiels' would like the Board to schedule a dedication ceremony with the American Legion for the new headstones for the civil war veterans at the Powell Cemetery.

Dave Bopp reported that SMR is 76 feet into the 100 foot setback along the southern boundary of the property with a stockpile on top of that which takes the setback down to 60 feet. Bopp also reported there is a vertical cliff along the southern boundary and that the slopes are not being mined at the 1:2 foot intervals as required by the mineral extraction ordinance.

VIII. ADJOURN

Oliver moved to adjourn the meeting at 10:25 p.m. Riley seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk