I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

18:36

II. ROLL CALL

Present: Howard, McQueer, Long
Absent: Scaturo, Faust

III. CITIZEN PARTICIPATION

None.

IV. REVIEW AND APPROVE AGENDA

Motion to approve: McQueer
Second: Howard

V. OLD BUSINESS

a. APPROVE MEETING MINUTES (NOVEMBER)

McQueer: Item IV in the minutes says the second was seconded by “second” and should be edited to say McQueer.

Motion to approve: McQueer
Second: Howard

VI. DISCUSSION ITEMS

a. VENDOR NOTIFICATIONS

The Township hall hall has one four foot table, one six foot table, two eight foot tables, and two ten foot tables available for the vendors.
Long has emailed many vendors inviting them to attend the workshop. McQueer has emailed several vendors as well. Long will follow up and contact the Washtenaw County Conservation District as well.

b. POSTCARD DESIGN AND LOGISTICS

Members share postcard design concepts and designs. McQueer will research some options for postage and distribution and timeline, and get the mailing list from Laurie Fromhart. McQueer will also get Fromhart’s guidance on budget approval for the mailing. Members want to hold off on finalizing language for the postcard until Scaturo is able to review draft language.

Final draft language/layout will be approved at the next meeting on February 19th and the postcard will be mailed by February 26th.

VII. CITIZEN PARTICIPATION

None.

VIII. ADJOURNMENT

Motion to adjourn: McQueer
Second: Howard

Adjourned 19:35